

Minutes of the
Honeyville City Council Meeting
for 13, April 2016

The Honeyville City Council met in regular session on **13 April, 2016, at 7:00 p.m.** in the Honeyville City Hall. Present were: Jordon Andersen, Mary Bingham, Dave Forsgren, John Huff and David Lee. Rich Stacey was excused.

Meeting called to order by Mayor Forsgren at 7:00 p.m.

Invocation - Councilman John Huff

Pledge of Allegiance – Councilman John Huff

Conflict of Interest - None.

Public Comment Period - None.

Planning Commission Report - Zoning Administrator, Emily Ketsdever

- A. Windy Poplars 2 Subdivision Final Plan - Sid and Eva Keller** - Sid and Eva Keller presented their Windy Poplars 2 Subdivision Final Plan to City Council for approval. Planning Commission has reviewed this subdivision as well as Chris Wight, City Engineer who has recommended final approval. Bear River Health Department and City Attorney have also reviewed it and have issued their approval. Box Elder County Recorder has reviewed the plan as well. City Council has received copies of the plan for their review.

Mary Bingham asked about drainage and irrigation systems which were reviewed and discussed. Sid Keller pointed out on the plan where the drains are located. Each property owner will be responsible to install culverts in their driveways per Honeyville City Code. Irrigation system was also pointed out on the construction drawings and where the ditches will be located on each lot and where they are currently existing. Mary Bingham asked if open ditches and canals need to be fenced or covered. This was reviewed and discussed that if the canals or ditches have water in them all the time then fencing would be addressed.

Mary Bingham asked if the construction drawings are recorded with the plat. It was noted that they are not recorded it is just the final plat that is recorded. Mary Bingham mentioned that the perc tests should be recorded and noted on the final plat. It was noted that the Health Department approves and performs perc tests and then signs the final mylar illustrating the Health Department approval. Mayor Forsgren will speak to Chris Wight and find out about this item.

Roads were discussed in regards to width of asphalt and if 3600 West needs to be widened. Mary Bingham is concerned with the width of 3600 West and wonders if it required to be widened. There is increased traffic due to subdivisions and it is a concern of hers. Councilwoman Bingham also stated in the code it says the asphalt should be 35 feet wide and the plan shows it will be 24 feet wide. 24 feet of asphalt is outlined in Honeyville City's Construction Standards which have been approved, although they contradict what is noted in the code. Windy Poplars Subdivision Phase 1 has 24 feet of asphalt and phase 2 is developed to match this which complies with the construction standards. The width of 3600 West does not have any influence on phase 2 subdivision and does not need to be widened, where the new road does not abut 3600 West. Mayor Forsgren will speak to Chris Wight about this item.

Mary Bingham asked about the lots that abut Salt Creek Road and she wonders if lot owners will have access to this road. It was noted that this is private property and the only way lot owners would have access is to work through the property owner of the road. This is not a street and it does not require to be fenced off. Mary Bingham asked if the water improvements need to be installed prior to the completion of the road. The code is referring to secondary water not culinary water. It is standard to have all water facilities installed and completed before the road.

Mayor Forsgren stated that City Council was here to approve the subdivision and items associated with the construction of the subdivision should be addressed during Planning Commission or during a work session.

Safety precautions for open ditches were talked about and it was determined that it should have been addressed during preliminary review which has already been approved.

The width of the road was also researched and Mayor Forsgren had a copy of the construction standards where they reflect that the road needs to have 24 foot of asphalt. This is not correct in the code since the construction drawings have been approved and adopted in 2009.

David Lee made a motion to approve Windy Poplars Subdivision Phase 2, Jordon Andersen second the motion. Motion passed 3 -1.

- B. Windy Poplars 2 Subdivision Escrow Agreement - Sid and Eva Keller** - Sid Keller presented the subdivision improvement guarantee agreement and reviewed it with City Council. Jordon Andersen made a motion to approve Windy Poplars Subdivision Phase 2 Subdivision Improvement Guarantee Agreement, David Lee second the motion. Motion passed 3 - 0. Mary Bingham did not vote.
- C. Russell Skeem - CUP to Construct a Garage (6973 N. 2350 W.)** - Russell Skeem would like to construct a shop that is larger than what is allowed in the zone. Mr. Skeem lives in R1 Zone where 500 square feet is the maximum size of an accessory building anything larger requires a

conditional use permit. The proposed shop is going to be 2500 square feet. Mr. Skeem can comply to the required setbacks which will be 10 feet from the side property lines and 5 feet from the rear property line. Planning Commission reviewed this plan and have recommended City Council approve it. David Lee made a motion to approve the conditional use permit for Russell Skeem to construct a garage to be 42x60 and that he complies with the setback requirements, Mary Bingham second the motion. Motion passed 4 - 0.

John Huff was excused at 8:30 p.m.

City Administration - Mayor David Forsgren

- A. City Council Minutes** - Minutes from March 9, 2016 were reviewed and discussed. David Lee made a motion to approve the minutes for March 9, 2016, Jordon Andersen second the motion. Motion passed 3 - 0.
- B. Honeyville City Check Detail** - Check detail of March 2, 2016 - April 6, 2016 was reviewed and discussed. Mary Bingham made a motion to approve the check detail for March 2, 2016 - April 6, 2016, Jordon Andersen second the motion. Motion passed 3 - 0.
- C. Schedule Budget Work Session** - A work session to discuss the 2016-2017 budget will be held on Wednesday, May 18, 2016 beginning at 7:30 p.m.
- D. Honeyville City Clean-Up Days** - City clean-up days will be on April 29 and 30 and May 2, 2016 where citizens may take items to the City Shop where items will be hauled to the dump or recycled.

General Community - Councilman Mary Bingham

- A. Fourth of July Activities and Youth Rodeo** - Mary Bingham stated that the plans are still in progress and she is still in need of volunteers to help with lunch the day of all the activities. The Youth Rodeo may be held on September 18, 2016, this date will be confirmed at a later time. Mary Bingham will find someone to chair the queen contest as well.
- B. Yard of the Month** - Yard of the Month will begin June 8, 2016. Mary Bingham will find a committee for this item and a family will be awarded in June during City Council meeting.

Parks and Cemeteries - Councilman John Huff

- A. Tourism Grant Park Improvements** - More information about this item will be available next month for City Council Meeting.

Public Health and Safety - Councilman Jordon Andersen

- A. Fire District Report** - Calls over the previous month were reviewed and discussed by Jordon Andersen. Quakeout drill will be held on April 21, 2016 that citizens can be involved with within the State. Burn permits will be issued for residential and agriculture for a limited time.

- B. **Animal Control** - Animal calls that occurred over the previous month were reviewed and discussed.

Water Department - Councilman David Lee

- A. **Waterline Improvement - 2650 West from 6980 N. to 6900 N.** - Water project along 2650 West from 6980 North to 6900 North is ready to move forward with by requesting bids. Bids will be open on May 3, 2016.
- B. **Cross Connection Sanitary Survey - Troy McNeely** - Honeyville City needs to have a sanitary survey completed which is due this year. This will be a voluntary survey sent to citizens where they may list all water services they have on their property. This will help the city to know of what they are and will be able to monitor them making sure there is proper backflow devices installed to ensure the Honeyville City water system is not as risk. Water restrictions will be in place during the summer months and it will be enforced.

Streets and Roads - Councilman Rich Stacey

- A. **Sidewalk Grant - 5480 N. Hwy. 38 to 5600 N. Hwy. 38** - UDOT has awarded a grant to Honeyville City for sidewalk to be installed from 5480 N. Hwy. 38 to 5600 N. Hwy. 38 on the east side. Cost estimate for this project is \$63,000 and UDOT will cover around \$47,000 and Honeyville City will be responsible for \$16,000. David Lee made a motion to approve the UDOT Safe Sidewalk grant, Jordon Andersen second the motion. Motion passed 3 - 0.

David Lee made a motion to adjourn, Mary Bingham second the motion. Motion passed 3 - 0.

Adjournment at 9:07 p.m.

The foregoing minutes were taken and typed by Emily Ketsdever.

ATTEST:

Date Approved: May 11, 2016



Emily Ketsdever
Emily Ketsdever, City Recorder/Clerk

David Forsgren
David Forsgren, Mayor